

**Parish Board Meeting
April 3, 2022**

Minutes

Present: Karla Baehr, Alfred Brownell, Jen Guillemin, Jody Leader, John Mignano, Margaret Williams, Bob Williamson

Absent: Micaela Coady

Others: Rev Lisa Perry-Wood

Chair Bob Williamson called the in-person meeting of the Parish Board to order at 1:06pm. Rev Lisa lit the chalice and read Denise Levertov's *Beginners*. Members checked in by breaking into two groups to consider which [Justice Pause](#) questions resonated mostly strongly for each of us now. The two groups shared themes that emerged from their conversations.

Minister's Report

Rev Lisa offered highlights from her [Minister's Report](#), including:

- The Nominating Committee has confirmed that Jami Jordan will continue as Moderator
- Erin Scott will serve as ministerial intern for two years starting in late August
- Recruitment has begun for summer worship leaders
- Planning has begun for an April 29th Friday Chili Supper with sing-along
- Rev Lisa's invitation to Canvassers to forward names of members who may be in need of pastoral care to the Pastoral Care Associates or her
- Requests to encourage members of the congregation to attend the April 26th Climate Justice workshop on decarbonizing your home and the April 27th Brookline Interfaith Holocaust Remembrance at Kehilath Israel
- The anticipated boost to our rental income for next year that will come from renting the upper parking lot during weekdays to a local construction crew, beginning shortly

Members began to discuss the purpose of the Ministers' Report and the Board's responsibility to offer feedback.

Canvass Update and Preliminary 2022-23 Budget

Margaret Williams reviewed the budget development process, highlighting:

1. The roles of the minister, bookkeeper (Adam Berman), treasurer, Finance Committee, Board, and Congregation
2. The complexity of forecasting revenue from the annual canvass.

Board members discussed briefly trends they are seeing about member engagement from Canvass outreach.

Margaret presented an initial draft of projected expenses and revenues for 2022-23. **Members agreed to send Margaret questions they have about the budget by April 6th.** Questions will include those Board members have themselves and as well as questions they imagine members

of the congregation may also have. Forwarding these questions to Margaret this week will enable the Finance Committee to prepare budget materials for the congregation's consideration and review that will be responsive to the concerns and questions about the budget that are likely to emerge among members of the Congregation.

The Board agreed on the following **dates for budget meetings going forward**:

- Congregational Budget Conversation on Budget Forecast : Thursday, **April 21st** 7:30-8:30pm
- Board Meeting: Sunday, **May 1st**, 1:00-3:00
- Board Meeting, if needed: Wednesday, **May 4th**, 7:00-9:00
- Congregational Budget Conversation on Board-recommended Budget: Tuesday, **May 10th** 7:30-8:30
- Annual Meeting: Sunday, **May 22nd** 12:30pm

The Board voted to go into Executive Session at 2:28pm with no intention to return to regular session.

Respectfully submitted,

Karla Baehr, Clerk